

Leisure Group Policy
Barceló – Occidental Hotels & Resorts
Valid – January 1st – December 31st, 2016
US Tour Operators

1. A group is considered 10 rooms or more, regardless if the rooms are single, double or triples. The concept for Leisure Groups should only apply for groups, which do not require meetings or events. The Leisure groups are consider; **Weddings, Anniversaries, Family/Friends reunions, Bachelor and Bachelorette Parties**. If they request any kind of meeting space and banquet services they are to be requested and contracted with the hotel and paid separately.
2. Group room block can be taken from wholesaler's allotment and confirmed at EBB's or Promotional rates, such as Special promos, resort credits, free nights, (if is not indicated the contrary in the promo) or at contract rate if there is not a promotion valid or available at the time of quote. Above allotment rooms will be requested and confirmed by hotel only and at the same rate of the rest of the initial rooms of the group, in the case of the EBB's rates, only if are not expired.
3. A leisure/social group doesn't require a contract. **However, a rooming list of the group will be required for identification purposes and control. The Leisure Group amenities (listed in item #4) will not apply if rooming list is not received by the Reservations, Group or Sales Department at the hotel, prior to group's arrival.** Contracts will be issued when Meeting space, Banquets or special events are requested, in which case the hotel will draft a Contract establishing the prices, terms and conditions.
4. Once rooming list is received and hotel is notified accordingly, all Leisure Groups under this policy, will be entitled to:
 - a. Welcome domestic drink for all participants upon arrival
 - b. Group check in facilities (Only previous Notification of Group Arrival and the group is arriving together)
 - c. Free pax must be notified and listed prior arrival. **See attached and detailed Chart (*)**
 - d. One free upgrade for every 15 rooms paid. (This is a base Number, this varies per property)
 - e. For all inclusive hotels, one hour complimentary cocktail party with domestic drinks*
 - f. Group Coordinator's assistance
 - g. Special VIP Amenity for one member of the group

Note:

(*) For Wedding Groups the Cocktail Party applicable is the one included in the Package selected, one Complimentary Cocktail Party per Wedding Group.

Complimentary Pax must be in the lowest room category booked and for the shortest length of stay within the group. Max number of rooms and upgrades is 3. Some restrictions may apply.



Leisure Group Policy - Participating Hotels		
Complimentary Pax Ratio		
Hotels	High Season 1.1.16 to 4.30.16	Low Season 5.1.16 to 12.20.16
Caribbean		
Barceló Bavaro Beach Resort	15	15
Barceló Bávaro Palace Deluxe	15	15
Barceló Dominican Beach	15	15
Barceló Puerto Plata	15	15
Barceló Punta Cana	15	15
Barceló Santo Domingo	15	15
Occidental Grand Punta Cana	15	15
Occidental El Embajador	15	15
Occidental Grand Aruba	15	15
Mexican Caribbean		
Barceló Maya Palace Deluxe	15	15
Barceló Maya Beach Resort	15	15
Barceló Costa Cancun	15	15
Barceló Tucancun	15	15
Royal Hideaway Playacar	15	15
Allegro Playacar	15	15
Occidental Grand Xcaret	15	15
Occidental Grand Cozumel	15	15
Allegro Cozumel	15	15
Mexican Pacific		
Barceló Huatulco Beach	15	15
Barceló Ixtapa Beach	15	15
Barceló Karmina Palace Deluxe	15	15
Barceló Gran Faro Los Cabos	15	15
Barceló Puerto Vallarta	15	15
Occidental Grand Nuevo Vallarta	15	15
Central America		
Barceló Guatemala City	15	15
Barceló San Jose Palacio CR	15	15
Barceló Langosta, CR	15	15
Barceló Tambor Beach, CR	15	15
Occidental Grand Papagayo	15	15
Allegro Papagayo	15	15
South America		
Occidental Grand Cartagena	15	15

Barceló

HOTELS & RESORTS

CANCELLATION POLICY:

- Should there be no contract for the leisure group, will use the same terms and conditions of the current rate contract apply.
- In the event there is a contract between the hotel and the Tour Operator the following conditions will apply:
 - ✓ Groups can cancel without penalties up to 91 days prior to arrival. Any deposit made up to that Date will be reimbursed.
 - ✓ From 90 to 61 days before arrival, up to 30% of the room block may be cancelled without penalties.
Cancellations above this percentage will be charged 1 night per cancelled room.
 - ✓ From 60 to 31 days before arrival, up to 15% of the room block may be cancelled without penalties.
Cancellations above this percentage will be charged 50% of the stay.
 - ✓ 30 days or less before arrival of the group, any room cancellation will result in a 100% penalty.